

**NOTICE OF IMMUNIZATION REQUIREMENT & IN-PROCESS PLAN
IMMUNIZATIONS NEEDED FOR SCHOOL OR CHILD CARE**



COLORADO
Department of Public
Health & Environment

To parent/guardian of: _____ **Date of birth:** _____

From school/child care representative: _____ **Date:** _____

School/child care: _____ **Phone:** _____ **Fax:** _____

Please respond directly to your school or child care regarding this notice.

This notice is from your student’s school/child care to inform you of required vaccine(s) that are not documented on your student’s immunization record on file at the school/child care. **You have 14 days from the date of this notification to provide to your student’s school/child care an up-to-date immunization record, in-process plan (see below) or an exemption¹.** Colorado law allows students to attend school/child care while they are in the process of getting required vaccines, as long as there is an in-process plan on file at the student’s school/child care.

The following vaccines(s) is/are required and due by:

	Hep B Hepatitis B		IPV Polio
	DTaP Diphtheria, Tetanus, Pertussis (pediatric)		PCV Pneumococcal Conjugate
	Tdap Tetanus, Diphtheria, Pertussis		MMR Measles, Mumps, Rubella
	Td Tetanus, Diphtheria		Varicella** Chickenpox
	Hib <i>Haemophilus influenzae</i> type b		

****All reporting of chickenpox disease must be documented by a health care provider who is a medical doctor, doctor of osteopathy, advanced practice nurse or delegated physician assistant. A school nurse who is a registered nurse can perform the chickenpox disease screening.**

Please contact your student’s health care provider to obtain the vaccines needed and/or an updated immunization record. If you need help finding a health care provider, or finding free or low-cost vaccines, contact your local public health agency, or call the state health department’s Family Health Line at 1-303-692-2229 or 1-800-688-7777. On page 2 of this form is a copy of a letter that has been sent to your health care provider regarding school entry immunization requirements. Give your student’s updated record to the school/child care every time your student receives a vaccine.

In-Process Plan:

If your student requires more vaccines to become up-to-date with Colorado requirements, please provide a written plan detailing when the vaccines will be received and return this form to the school/child care.

Parent/guardian signature: _____ **Date:** _____

¹ For more information, go to www.colorado.gov/vaccineexemption.



Dedicated to protecting and improving the health and environment of the people of Colorado

Dear Colorado health care provider:

Colorado School Entry Immunization Law (25-4-901 et seq, C.R.S) and Colorado Board of Health rule (6 CCR 1009-2) require students who attend a public, private or parochial K - 12 school, licensed child care, preschool or Head Start program to be vaccinated against many of the diseases vaccines can prevent. Students must be vaccinated against:

- diphtheria, tetanus and pertussis (DTaP, DTP, Tdap)
- polio (IPV)
- measles, mumps, rubella (MMR)
- hepatitis B (HepB)
- haemophilus influenzae type b (Hib)
- pneumococcal (PCV13)
- varicella (chickenpox)

The number, timing and spacing of the required vaccine doses is set by the Centers for Disease Control and Prevention's (CDC) Advisory Committee on Immunization Practices (ACIP). To be considered valid, a dose of vaccine must meet both the **minimum age and minimum intervals** as defined by ACIP. You can view the current ACIP vaccine schedule for persons 0 - 18 yrs of age at www.cdc.gov/vaccines/schedules/downloads/child/0-18yrs-child-combined-schedule.pdf. Vaccines are recommended for rotavirus, hepatitis A, influenza, meningococcal disease and human papillomavirus, but are not required.

Colorado schools are required to review immunization records for school entry and can only accept valid doses of vaccine. Your patients may receive notification of noncompliance if a dose of vaccine does not meet the minimum age or minimum interval requirements, per the ACIP schedule. There are three ways a student can meet the compliance requirements established by Colorado law:

- A student is considered fully immunized if he or she has received all doses of school-required vaccines according to the current ACIP schedule. Note: students are required to receive their final doses of DTaP, IPV, MMR and Varicella by kindergarten entry and their Tdap by 6th grade entry, even if the student is 10 years of age.
- A student is in the process of getting up-to-date on required vaccines and has a written plan from a parent/guardian on file with the school.
- The student's health care provider (medical doctor, doctor of osteopathic medicine, advanced practice nurse or delegated physician assistant) has signed an official *Immunization Medical Exemption Form* because of a condition that precludes a patient from receiving vaccine(s) or the student (emancipated or 18 years of age or older) or student's parent/guardian has submitted a signed non-medical exemption (religious or personal belief).

If students do not meet at least one of the compliance criteria, they are not permitted to attend school. If you have questions about the student's school immunization requirement, please communicate with the student's school nurse or school representative.

If you have questions about the ACIP immunization schedule, vaccines marked as invalid in your patient's immunization record, or about Colorado School Entry Immunization Law, please contact us from 8:30 a.m. to 5 p.m., Monday - Friday at 303-692-2700 or cdphe.dcdimmunization@state.co.us. If you have questions about the Colorado Immunization Information System (CIIS), please contact us 8:30 a.m. to 5 p.m., Monday - Friday at 303-692-2437 (press 2), 1-888-611-9918 (press 1) or cdphe.ciis@state.co.us.

Other reliable clinical resources include:

- CDC Vaccines & Immunizations
<http://www.cdc.gov/vaccines/default.htm>
- CDC's 13th edition (2015) of the Epidemiology & Prevention of Vaccine-Preventable Diseases
<http://www.cdc.gov/vaccines/pubs/pinkbook/index.html>
- The Immunization Action Coalition: Ask the Experts
<http://www.immunize.org/askexperts/>
- CDC Experts at the National Immunization Program
nipinfo@cdc.gov or 1-800-CDC-Info (1-800-232-4636)

Sincerely,

Colorado Immunization Branch | Colorado Department of Public Health & Environment
303-692-2700 | cdphe.dcdimmunization@state.co.us

Last Reviewed: May 2018